ACL GRANT REPORTING REQUIREMENTS FOR FALLS PREVENTION

REPORTING CALENDAR (Grantees 2026-29)

Year	Financial Reports[1]	Semi-Annual[2] and Final Program Reports[3]
2027	**Annual SF-425**	
		Semi-Annual Report Due- April 30, 2027 Monitoring Call – May 2027 (For the Period September 30, 2026 – March 30, 2027)
	Annual SF-425- October 30, 2027 (For the Period September 30, 2026 – September 29, 2027)	Semi-Annual Report- October 30, 2027 Monitoring Call – November 2027 (For the Period April 1, 2027 – September 29, 2027)
2028		
		Semi-Annual Report Due- April 30, 2028 Monitoring Call – May 2028 (For the Period September 30, 2027 – March 30, 2028)
	Annual SF-425- October 30, 2028 (For the Period September 30, 2027 – September 29, 2028)	Semi-Annual Report- October 30, 2028 Monitoring Call – November 2028 (For the Period April 1, 2028 – September 29, 2028)
2029		
		Semi-Annual Report Due- April 30, 2029 Monitoring Call – May 2029 (For the Period September 30, 2028 – March 30, 2029)
	FINAL REPORT – January 29, 2030 (Cumulative for the Period September 30, 2026 – September 29, 2029)	**FINAL REPORT-** January 29, 2030 (Cumulative for the Period September 30, 2026 – September 29, 2029)

Other Instructions:

• In addition to the financial and program reporting noted here, grantees must also enter data on programs and participants into the online Healthy Aging Program Integrated Database (HAPID®) within 30 days of program completion.

• Thoroughly review ACL's webpage on "Managing a Grant"- https://acl.gov/grants/managing-grant.

[1] Financial reporting should be done through the Payment Management System (PMS). For financial reporting instructions, see: https://pms.psc.gov/, https://acl.gov/grants/managing-grant, and your official grant Notice of Award.

[2] Semi-annual Reports should be: 1) uploaded as a "Grant Message" in GrantSolutions (https://www.grantsolutions.gov); and 2) emailed to Resource Center Technical Assistant Liaison **and** ACL Project Officer. For the semi-annual reporting instructions and template, see: Current Guidelines for Preparing Performance Reports for Grants

[3] Final Reports should be: 1) uploaded as a "Grant Message" in GrantSolutions (https://www.grantsolutions.gov); and 2) emailed to Resource Center Technical Assistant Liaison **and** ACL Project Officer. For the final reporting instructions and template, see: https://acl.gov/grants/managing-grant. Note that a Property Disposition Statement is required as part of the Final Report.